



**INDO ASIA FINANCE LIMITED**

Regd. Office :

No.15, New Girdi Road,  
(Opp. Hotel Accord),  
Off G.N. Chetty Road,  
T.Nagar, Chennai - 600 017.  
Tel : +91 44 2834 2111  
Fax : +91 44 2834 1280  
E-mail : info@indoasiafinance.com  
Web : www.indoasiafinance.com

Date: 31<sup>st</sup> August, 2017

Scrip ID : INDOASIF  
Scrip Code : 530747

To,

Department of Corporate Service  
Bombay Stock Exchange Limited,  
Phiroze Jeejeebhoy Towers,  
Dalal Street,  
Fort Mumbai - 400 001

Dear Sir / Madam,

**Sub: Notice of Book Closure for 27<sup>th</sup> Annual General Meeting 2016-17**

This is to inform you that the Register of Members and Share transfer Books of the Company will remain closed for the purpose of 27<sup>th</sup> Annual General Meeting to be held on 25-09-2017. The A.G.M. event dates are mentioned below:

Cut- off / Record Date	Monday 18-09-2017
Book Closure Dates	Tuesday 19-09-2017 to Monday 25-09-2017, both days inclusive
e-Voting Dates and Timings	Friday 22-09-2017 (start at 09:00 a.m.) to Sunday 24-09-2017 (end at 05:00 p.m.)
Annual General Meeting Date	Monday 25-09-2017

This is for your kind information and records.

Thanking You,

For Indo Asia Finance Limited

*V. Rajkumar*  
Company Secretary





# INDO ASIA FINANCE LIMITED

CIN: L65191TN1990PLC019060

## NOTICE

Regd. Office :

No.15, New Giri Road,  
(Opp. Hotel Accord),  
Off G.N. Chetty Road,  
T.Nagar, Chennai - 600 017.  
Tel : +91 44 2834 2111  
Fax : +91 44 2834 1280  
E-mail : [info@indoasiafinance.com](mailto:info@indoasiafinance.com)  
Web : [www.indoasiafinance.com](http://www.indoasiafinance.com)

NOTICE is hereby given that the 27<sup>th</sup> Annual General Meeting (AGM) of the Company will be held on Monday, the 25<sup>th</sup> September, 2017, at 11:00 a.m. at Shankar Business Space, No.5/4, Nana Street, T.Nagar, Chennai- 600017 to transact the business as set out in the AGM Notice.

NOTICE is further given that pursuant to the provisions of Section 91 of the Companies Act, 2013, Rules thereof and Regulation 42 of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, the Register of Members and Share Transfer Books of the Company will remain closed from Tuesday, 19<sup>th</sup> September, 2017 to Monday, 25<sup>th</sup> September, 2017 (both days inclusive) for the purpose of the AGM.

The Notice of the AGM along with the Statement annexed to the Notice pursuant to Section 102 of the Companies Act, 2013 and Annual Report of the Company for the year ended 31 March 2017, have been sent to the Members at their postal addresses, registered with the Company / the Depository Participants (DPs) / the Registrar and Share Transfer Agent (R & T Agent), as the case may be. The aforesaid documents are also available on the website of the Company viz. [www.indoasiafinance.com](http://www.indoasiafinance.com)

Pursuant to the provisions of Section 108 of the Companies Act, 2013 and Rule 20 of the Companies (Management and Administration) Rules, 2014, the Company is pleased to provide the facility to its members holding shares as on 18<sup>th</sup> September, 2017 being cut-off date, to exercise their right to vote on all resolutions set forth in the Notice of AGM. The Members may cast their votes using an e-voting system from a place other than the venue of the meeting ('Remote e-voting'). The Company has engaged Central Depository Services (India) Limited (CDSL) to provide Remote e-voting facility. The details of remote e-voting are as under:

1. Date of Completion of Sending Notice of AGM along with the Annual Report: 01<sup>th</sup> September, 2017.
2. The remote e-voting period commences on Friday, 22<sup>nd</sup> September, 2017 (start at 9.00 a.m.) and ends on Sunday, 24<sup>th</sup> September, 2017 (till 5.00 p.m.)
3. Any person, who acquires shares of the Company and become member of the Company after dispatch of the Notice and holding shares as of the cut-off date i.e. Tuesday 18, September, 2017 may obtain login ID and password by sending a request at [helpdesk.evoting@cdslindia.com](mailto:helpdesk.evoting@cdslindia.com)
4. The Members are also informed that:
  - a. Remote e-voting shall not be allowed beyond 5.00 p.m. on 24<sup>th</sup> September, 2017.
  - b. The facility for voting through 'Ballot Form' will be made available at the AGM and the members attending the meeting who have cast their vote by remote e-voting shall not be able to exercise their right at the meeting.
  - c. A person, whose name is recorded in the Register of Members or in the Register of Beneficial Owners maintained by the Depositories as on the cut-off date i.e., Tuesday 18th, September, 2017, only shall be entitled to avail the facility of either remote e-voting or voting at the AGM through 'Ballot Form'.
5. The Notice of AGM is available on Company's website viz. [www.indoasiafinance.com](http://www.indoasiafinance.com) and on CDSL website viz. [www.evotingindia.com](http://www.evotingindia.com)
6. In case of any queries, you may refer the Frequently Asked Questions (FAQs) for Members and e-voting user manual for Members available on the website [www.evotingindia.com](http://www.evotingindia.com) under the 'Help Section, or write an email to [helpdesk.evoting@cdslindia.com](mailto:helpdesk.evoting@cdslindia.com) The Members can opt for only one mode of voting i.e., either through remote e-voting or through 'Ballot Form'. If a Member casts votes by both modes, voting done through remote e-voting shall prevail and the 'Ballot Form shall be treated as invalid.

On behalf of the board of directors  
For INDO ASIA FINANCE LIMITED



V. Raj Kumar  
Company Secretary

Place: Chennai  
Date: 01.09.2017